

North Yorkshire County Council

Corporate and Partnerships Overview and Scrutiny Committee

20 April 2015

Annual Report for Procurement Services 2014/15

1. Purpose of Report

- 1.1 To provide a summary of procurement activity, benefits and improvements created for the Council during the year ended 31 March 2015.
- 1.2 To provide the Committee with details of the tenders awarded, savings achieved and results from service user feedback.
- 1.3 To present an overview of the revised 5-year Corporate Procurement Strategy and supporting Action Plans.

2. Overview

- 2.1 The Council, working in partnership with the North Yorkshire Procurement Service (NYPS) has had a significant year of activity. Time and knowledge has been invested in the creation of a revised Corporate Procurement Strategy. A Corporate Procurement Board has been established to focus on the strategic objectives and a Procurement Operational Group to focus on the delivery of the revised strategy. Both underpin the drive towards more ambitious and intelligent commissioning, procurement and contract management for the Council.
- 2.2 The report sets out, in detail the revised strategy that will see the procurement function operate more widely within the Council and the wider community. Future editions of the report will describe the tangible progress being made and the benefits being gained through the implementation of the strategy.
- 2.3 The Council has continued to deliver improvements in operational performance through implementing a variety of procurement strategies across the directorates. The Council now has a much improved understanding of where money will be spent through the Forward Procurement Plans. This means the correct resources and specialist support is deployed to achieve positive outcomes. With the new strategic direction the procurement service will move in to a continuous development phase that will drive further improvements.
- 2.4 The Council has worked proactively with established national and regional groups primarily to add to its strategic objectives and also to further collaborative opportunities. An example is the Council leading on a regional therapeutic services framework for adoption services that could also generate income for the Council.
- 2.5 During this reporting period there have been a number of positive outcomes for the Council:
 - Procurement savings of £3.76m achieved (January 2014 – 31 December 2014).
 - Revised Corporate Procurement Strategy 2014-2020
 - A detailed Strategy Action Plan underpinning the revised strategy.
 - New governance arrangements focussing on operational and strategic delivery.
 - Improved procurement 'pipeline' through detailed Forward Procurement Plans.

- Engagement with the 2020 North Yorkshire programme linking resource more closely with the business planning process.
- Increased investment in NYPS linking more closely to procurement opportunities and the needs of the Council.
- Significant collaboration and partnership working.
- Refreshed and updated procurement guidance and documentation.
- Striving for high standards in setting its ethics and compliance rules, and complying at all times with all laws and regulations in which public procurement operates.
- Knowledge transfer continued through the training programme and an investment in online training is to take place during 2015.

2.6 Objectives planned for completion in last year's report have either been achieved in this reporting period or have been captured within the revised procurement strategy.

3. Review of procurement activity and benefits

3.1 Directorate Procurement Champions, associated directorate staff and colleagues in NYPS have supported the delivery on a wide variety of procurement projects totalling £347m. The table in **Appendix A** provides a full list of the projects completed during this reporting period.

3.2 Procurement savings totalling £3.76m have been delivered through proactive procurement activity across all of the directorates. The table in **Appendix B** details the savings achieved.

3.3 Project highlights include:

- **Road and coastal defence construction** - following OJEU compliant tenders, contracts have been awarded for the Bedale, Aiskew and Leeming Bar bypass (part funded by the Department for Transport) and the Sandsend Coastal Road Defence scheme (part funded by the Department for the Environment, Food and Rural Affairs through their Partnership Fund). Work has now commenced on both projects which will bring substantial benefits to both the local communities and economies in these areas.
- **Integrated Passenger Transport** - a thorough review covered services provided in the Hambleton and Richmond areas including both local bus services and home to school transport. A series of e-auctions were held to enable best value to be achieved with total savings of £383k per year for BES and £465k per year for CYPs. To support the Council's value for money agenda a range of national framework agreements were reviewed to purchase vehicles. To date vehicles including low access minibuses and specialist vehicles for Trading Standards have been sourced via this route.
- **One-off procurements in BES** - these include the consolidation of traffic light signal management systems and maintenance in Scarborough and Harrogate, the Local Enterprise Partnership growth hub to support local small and medium sized enterprises/new start-ups and various road and bridge repair and maintenance contracts.
- **Waste Management** - the Council has now taken its waste management strategy forward with the start of construction work for the Allerton Waste Recovery Park. Procurements for a range of waste management services including a framework agreement for waste disposal services and contracts for local Household Waste Recycling Facilities have also been undertaken this year.

- **ProcureTwo** - procurement services contributed to the commercial aspects on a number of complex frameworks covering a number of suppliers and geographical areas in responsive maintenance, servicing of electrical equipment, water hygiene and approved inspectors. This £21.8m project required careful implementation and consideration of NEC contracts.
- **Casualty Insurance, Claims Handling and Brokerage** - a requirement to re-procure this £1.5m contract was delivered within the agreed timescale by using an established framework agreement. An innovative evaluation mechanism was devised to ensure fairness and transparency in evaluating three different options to ensure the Council was able to take the most economically advantageous option.
- **No Wrong Door** - after a successful bid to the Department for Education the Council was the first Authority to be awarded a grant of £2.15m to deliver the No Wrong Door scheme. The procurement service worked closely with the service team to lead on the procurement aspects of the project. The outcomes maximised the funding, ensured lead times were reduced to enable service mobilisation and the delivery of a scale and grow model to liaise with other LAs to share the Council's experiences of implementation. The scheme contributes to the overarching Council Plan 2015-2020 and the Children and Young People's Directorate Strategy, Young and Yorkshire 2014-2017.
- **Healthy Child Programme (HCP)** - the Health and Social Care Act 2012 handed new statutory responsibilities to local authorities for the health of their populations. Included within these are the commissioning responsibilities for a number of contracts including that of the 5-19 HCP. The HCP provides good practice guidance, nationally, for prevention and early intervention services for children and young people. The procurement process resulted in contracts, with separate providers, for a Core service, Targeted services and Residential Weight Management services. An additional Community Health Lifestyle Service can now be successfully delivered in house but be fully integrated in to the other areas that were tendered. This project has been a collaboration between the Council, Public Health England and NHS England with all parties being fully involved and signing off each aspect of the process. The annual spend across all areas outlined above is £3m.
- **Advocacy Services** - a fully compliant tender was undertaken in respect of this requirement to appoint a service provider to support young people in care who have concerns over the service they are receiving from the Council. Improved service delivery is now written into the new contract to provide service users with improved support whilst at the same time providing greater transparency to the Council. Potential savings of £10.5k have been identified on the whole life spend of £700k.
- **Home Improvement Agency and Handy Persons services** - £2.5m procurement for the provision of services across North Yorkshire has been in place since 1 April 2014. The service was jointly commissioned by the supporting people partnership of North Yorkshire which included Health and Adult Services, Health Community and District and Borough Councils. The principal aim of the service is to enable those older people, people on low incomes, disabled people and other vulnerable groups who may be in need of support to maintain their independence, health and well-being in their chosen home for the foreseeable future.
- **Domiciliary Care** - in order to meet future needs a review of the service determined that a new model was needed to promote efficiency, drive up quality and to provide a more competitive market led by providers who can respond more positively to customer choice and priorities. This is a complex area, however measurable benefits will include a rationalisation of overall cost of domiciliary care services; efficiencies in

process; customer satisfaction; delivering of personalised outcomes and providing value for money achieving an anticipated final financial saving of £2m.

- **Schools Traded Service** - the second year of this service has seen the establishment of SmartSolutions, a Council internal department with overall responsibility for the administration of the Traded Services. Guidance and information is available through the SmartSolutions platform. The procurement service has worked closely with Veritau, Finance and SmartSolutions to deliver a range of contracts including Grounds Maintenance, Telephone, Multi-functional devices and additional office solutions.

3.4 Guidance and Documentation:

- To support compliance, efficient working and clear communication in procurement across the Council a complete review and update of the Procurement Manual has been undertaken. This has been completed in conjunction with the re-launched procurement pages on the intranet. The manual now provides a step by step guide for each procurement process with links to the template documents to be completed at each stage and references to the Council's Contract Procedure Rules.
- As part of the revised strategy, all the template documents will be reviewed and updated, including development and streamlining of the Gateway Process.
- A user helpdesk for YORtender and procurement issues, together with quarterly training courses have continued to be provided by the NYPS team.

3.5 Enhanced Service Offering:

- Increased capacity within the NYPS team has been achieved with the creation of a Senior Procurement Officer together with an additional Procurement Officer post.
- The appointment of a dedicated Contract Manager has proved successful. This is on an invest-to-save basis and is already delivering significant benefits, having met and exceeded a savings target within 6 months of commencement in post.
- Procurement Officers continue to support the Directorate Procurement Champions and Business Partners with a number of projects across the directorates, in particular within CYPS and the Central Services directorates.
- The service provided and the relationship with the client remains a core priority. The results of the satisfaction surveys that are sent out to users of the service are positive. The level of satisfaction remains consistently high with all categories graded on average above level 4 "fully meets expectation". The results are based on 53 responses.

3.6 Training and procurement knowledge:

- The procurement training programme was formally reviewed during 2014, resulting in refinement and improvements to course content. The procurement champions have supported a review of officers requiring training, and by using the Forward Procurement Plans courses have been proactively brought to the attention of appropriate officers.
- Over 170 officers have been trained in seven course areas during 2014. Feedback continues to be positive, however feedback is sought to continually improve the training programme.

4. Future procurement in North Yorkshire County Council

- 4.1 As stated earlier in the report, a revised Corporate Procurement Strategy is presented in **Appendix C**. It will build on the expertise and good practice that is available in the Council, regionally and nationally and from across all sectors. The revised strategy is more ambitious and outward looking and complements the work emerging from the 2020 North Yorkshire Programme. It will link in to a number of the cross cutting themes in particular commercial focus and partnership working and alternative delivery models.

5. Strategy development

- 5.1 The revised strategy takes into account the need to consider procurement much more widely than the sourcing, evaluation and award process and is summed up succinctly in the vision statement which is:

“To be outcome focussed ensuring that all Commissioning, Procurement and Contract Management activity delivers Value for Money and efficiencies for the Council”.

- 5.2 The delivery of the strategy is built around three areas showing a progressively wider level of engagement, which are:

- Developing, training and equipping the wider procurement function
- Working within and supporting the wider Council
- Engaging with the wider community

- 5.3 There are a number of positive outcomes associated with these areas:

- The Council’s staff will be better trained and will work more commercially.
- Proactive advice and support adding more value to the Council's procurement activities.
- Over time the Council will select, implement and benefit from the latest technology and tools.
- Early planning will ensure that outcomes are exactly as intended and supplier performance is continuously improving.
- The best suppliers/providers are identified for each contract.

- 5.4 The components of the strategy are not designed to work in isolation but are interdependent, and designed to bring together/combine a number of themes that are tied together:

Commercial and Procurement Training - Through a gap analysis exercise an acknowledgement of the needs of all relevant staff involved in procurement will be recognised. Current training will be assessed for fitness for purpose. Current training will be enhanced and new training will be introduced. A clear outcome is to improve on the general commercial awareness of relevant staff, enabling them to understand and challenge the suppliers and wider supply chain they work in.

Category Management - A strategic approach will be adopted which organises procurement resources to focus on specific areas of spend. Essentially it is the use of Category experts, with deep commercial and market knowledge, to drive efficiency from procurement in a given spend category. The Category Management approach aims to ensure that a cross-council view of our major spend areas is taken in order to maximise value for money and realise benefits in practical terms.

Contract Management - Greater emphasis is to be placed on ensuring contracts operate as they were envisaged and procured. A balanced approach will be taken whereby more resource will be made available to manage contracts at both an operational level (managing the contract on a day-to-day basis) and at a strategic level

(improving the contract – supplier relationship management). Costs will be managed and efficiencies and savings will be achieved due to improved work in this area.

Partnering - Together with cross directorate collaborative procurement opportunities being sought within the Council, time and effort will be spent in building partnerships outside the Council both regionally and nationally. Collaborative opportunities will be sought with Districts, Local Authorities, Health and other parts of the public sector. The Council will also work with and learn from the private sector, which will allow the Council to consider and implement good practice to be adopted for greater efficiencies.

Market Engagement - Time spent before bids are submitted will give a valuable opportunity to identify and outline requirements more clearly, involve users, staff, potential suppliers (large and small and across sectors) early on, refine the specification, business case and budget and to select the most appropriate procurement route for the Council.

Process, Documentation and Compliance - Procurement practitioners throughout the Council will work from the latest guidance and documentation which will be updated frequently and will be consistent with training programmes. Information will be easily accessible from the intranet pages.

Communications - Working closely with the marketing and communications team the development of a comprehensive communications plan will engender discussions at all levels within the Council, which will lead to continuous improvements and innovation. Procurement teams will readily see that they are working for something larger than themselves and will be able to see the effect of their efforts on the bigger picture and see how their contribution impacts on the Council and its performance.

Risk Management - Combining the work within the process, documentation and compliance theme then all processes will be reviewed to understand how risk is being approached. By engaging with the risk management team then improved processes will be built to ensure effective risk management is applied to commissioning, procurement and contract management processes and that documentation prompts officers, within the Council, to consider risk correctly.

Technology and Tools - There is a broad range of applications that are available to support procurement processes. Through supporting the roll out of the Council's Purchase to Pay application (online catalogues and a 'shopping basket' tool) through to sourcing, contract and supplier management and analytical software the emphasis will be on ensuring the software is user friendly and that the Council invests in both implementation and business change so that real value can be delivered with the right business 'fit'.

Commercialisation and Income Generation - To enable the procurement function to rise to the challenges brought about by the financial pressures the Council is facing it will think more creatively and be more commercially minded. This approach will allow for the understanding and realisation of benefits from all funding streams including how contracts can be developed to generate income and building relationships across the Council including SmartSolutions.

Procurement performance - Over the lifetime of the strategy many benefits will be realised. These will be captured and communicated in a number of ways. Charting the success will be at the heart of the strategy and will be made up of financial, behavioural, compliance and longer-term performance measures where trends will be monitored and tactics employed to improve in areas identified.

6. Strategy implementation

6.1 The revised strategy will be implemented through the activities that are detailed in a Strategy Action Plan. The Action Plan has been developed around the themes referred to in Section 5.4. Each theme has been broken down further in to a number of actions. These actions link directly back in to the strategy, particularly around the following elements:

- What we will achieve
- What we need to do to achieve the vision

6.2 The actions are based around the principles of 'SMART' and have a time frame for completion. The newly formed Procurement Operational Group will be accountable for the delivery of the Action Plan.

7. Strategic control and operational delivery

7.1 The Procurement Operational Group will work as a coherent functional team. Cross Council working will be strengthened and the Directorate Procurement Champions will support procurement standards. The result will be a more disciplined framework for procurement which allows a more ambitious approach to be taken.

7.2 The Corporate Procurement Board that has been established using an existing management structure within Strategic Resources, will shape direction; ensure a good interface with service commissioning requirements; and ensure that the Strategy and Action Plan are well managed and stay on task. The operational Group will feed in/out of the board.

7.3 At least once a year Corporate Procurement Board will invite additional senior representation, drawn from the directorates to ensure a two-way shaping of the procurement strategy. This will also ensure linkage between the procurement function and commissioning work undertaken in directorates.

8. Targets

8.1 Throughout the Strategy's life its progression will be monitored and recorded by way of a number of wide ranging targets. These include procurement savings which have initially been set at £12m by the end of 2017. This has been determined by reference to information obtained from Forward Procurement Plans. It should be noted that the savings are recorded as procurement savings but remain cash reductions within Directorate budgets to avoid double counting – procurement is therefore being used as an enabler of savings for all areas across the Council.

8.2 Off-contract spend, where due to a variety of factors we procure outside of contracts, will be reduced significantly. We will also reduce our non-contract spend, where due to a variety of factors products or services are procured where there is no formal arrangement in place.

8.3 The Council is aiming to be recognised for doing things differently and over the next three years is targeting success in procurement awards. This will also allow us to promote the work of our very best contractors and providers.

9. Recommendations

9.1 It is recommended that the Committee:

- (i) notes the procurement activity, progress and savings achieved during the year;
- (ii) notes the revision to the Corporate Procurement Strategy and Governance arrangements for the delivery of the associated action plan.

Gary Fielding
Corporate Director, Strategic Resources

Author of report:

Simon Toplass

Head of Procurement & Contract Management, Central Finance

Tel: (01609) 780780

Email: simon.toplass@northyorks.gov.uk

9 April 2015

Background Documents: None

Annexes: Appendix A – Procurement Projects

Appendix B - Savings

Appendix C – Corporate Procurement Strategy 2014-2020

Appendix A - Procurement Projects

	Title	Contract Value
BES	Waste Disposal and/or Interim Treatment	£120,000,000
BES	Bedale, Aiskew and Leeming Bypass (including land purchase)	£40,000,000
HAS	The Provision of Domiciliary Care Service Phase 1	£36,000,000
BES	Integrated Passenger Transport - Hambleton/Richmond Transport Review	£33,600,000
HAS	Integrated, recovery focused, adult substance misuse service	£20,319,000
CS	Responsive Maintenance (One Property)	£16,800,000
CYPS	Healthy Child Programme	£15,000,000
BES	Sandsend Coastal Defence	£8,000,000
HAS	Carers support (collaboration with CYPS)	£4,549,000
CYPS	Carers Project (in collaboration with HAS)	£4,500,000
HAS	Sexual Health Reconfiguration Procurement	£4,465,000
HAS	Domestic Abuse, Refuge, Making Safe and Children's Therapeutic Services (collaboration with CYPS)	£4,032,000
CS	Servicing of Electrical Equipment and Plant	£3,800,000
CYPS	Adoption Support Fund	£3,000,000
HAS	Supporting People Mental Health Services. The provision and delivery of a housing related support service for people with Mental Health Problems	£2,800,000
HAS	Home Improvement Agency/Handypersons Service	£2,736,000
BES	A63 Selby Reconstruction work Phase 1	£2,700,000
CYPS	Personalised Learning Pathways and Community Learning	£2,200,000
BES	Purchase and/or Contract Hire of Vehicles Round 1	£1,946,000
HAS	Countywide housing related support service for offenders across North Yorkshire	£1,839,000
HAS	Emergency and Extended Supported Lodgings (collaboration with CYPS)	£1,575,000
CYPS	Schools ICT Management Information System 2016	£1,400,000
CS	Insurance - casualty only	£1,200,000
CS	Water Hygiene	£1,080,000
BES	Transport services	£1,000,000
CS	New Ways of Working – Citrix licences	£900,000
CS	Pension - administration service	£883,000
CS	Approved Inspection (Building Control)	£850,000
BES	Area 4 Highways Re-surfacing	£780,000
CS	Oracle Reporting, Forecasting and Planning in the cloud and business intelligence	£765,000
CYPS	Advocacy Services	£680,000
HAS	Support Service for Gypsies, Roma, Travellers and Showpeople across North Yorkshire	£625,000
CS	Agency Services	£600,000

CS	North Yorkshire Local Assistance Fund Administration	£599,000
CS	Cleaning and Janitorial	£500,000
CS	Income Management System	£500,000
BES	Urban Traffic Control (UTC) and Urban Traffic Management Control Consolidation (UTMC) - Traffic Signals	£470,000
CS	Removal Services	£360,000
BES	Peasholm Glen Bridge Repairs	£345,000
CS	Insurance Claims Handling Service - casualty only	£300,000
CYPS	Site Inspection Maintenance of Physical Education equipment	£290,000
CYPS	After Adoption Project – long term	£250,000
CYPS	Medical reports 2014 for adoption and fostering – long term	£250,000
CYPS	No Wrong Door - Appointment of Body to Evaluate Whole Project via DfE Framework	£220,000
CS	Pension - actuarial service	£210,000
CS	Corporate Printing Services	£200,000
CS	Furniture Framework	£200,000
CYPS	No Wrong Door - Appointment of Speech & Language Therapists (Interim Arrangement)	£200,000
CS	Building Control	£190,000
BES	Technical Procurement Advice	£165,000
CS	Confidential shredding	£150,000
CS	Healthwatch - North Yorkshire	£140,000
CS	NHS Complaints Advocacy	£140,000
CYPS	No Wrong Door - Appointment of Life Coaches (Interim Arrangement)	£120,000
CYPS	Children's Social Care Procedures Project	£103,000
BES	Integrated Passenger Transport – Lease of Vehicles	£100,000
CS	Coroners Software	£90,000
CS	Employee Assistance Programme	£85,000
CS	Treasury Management Consultancy Services	£75,000
CS	Water coolers	£67,000
CS	LexisNexis Butterworth's Online Legal Research - the research database	£57,000
CS	Microphone system for Council Chambers	£52,000
CS	Uniforms	£40,000
CS	Accounts Payable Forensics - Accounts Payable Financial Solution	£30,000
CS	Photography	£24,000
CS	IT Health Checks (Penetration Testing) - Regional	£22,000
CS	Corporate Travel	£20,000
CS	Survey System / Consultation	£14,000
Total		£347,202,000

Note:

Information on specific projects under £10,000 is held by NYPS/Directorate Procurement Champions.

Appendix B - Savings

	Title	Annual Saving	Description
HAS	LD Efficiency Brokerage Savings	£531,000	<i>Based on information as supplied by LDE Board.</i>
BES	Scarborough Transport Review	£479,948	<i>Compared with previous prices for service delivery.</i>
CYPS	Home to school transport	£465,120	<i>A 4 year contract with an option to extend for a further 2 years. The first full year effect will be 2015/16. The full potential saving of £2.79m will only be realised if the contract extension is invoked.</i>
HAS	Integrated Sexual Health Service	£388,755	<i>Saving calculated based on the budget of £13,864,811 and the work contracted at £13,476,056.</i>
HAS	Integrated Sexual Health Service	£211,934	<i>In addition to the above a 2% efficiency was built into the budget each year which equates to this saving over the five year period.</i>
BES	IPT Home to school & LBT Services: Richmondshire, Harrogate & Miscellaneous Services	£382,605	<i>Compared with previous prices.</i>
CS	Small Works/ Alteration/ Refurbishment	£248,135	<i>Compared with budget/estimated costs.</i>
HAS	Emergency and Extended Lodging Services	£116,085	<i>Whole life cost with provider will be £1,458,915. Budget £1,575,000 over a 5 Year contract.</i>
CS	Adult Social Care Case Management	£103,000	<i>Contract commenced in April 2014. Saving is against the HAS budget.</i>
CS	Cleaning and Janitorial Products	£92,371	<i>Benchmarking and negotiation to decrease prices.</i>
CS	MDSN licences	£72,000	<i>Switch to pro version from premium effective from December 2014.</i>
BES	Woodhall Bridge Repairs	£65,137	<i>Quarters 1&2 costs may increase due to the nature of the works.</i>
CS	Adult Social Care Case Management	£61,340	<i>Cost avoidance, Two portals not implemented out of a possible four. Day rate negotiated to decrease prices.</i>
BES	Fleet Round Three	£54,253	<i>Compared with previous pricing.</i>
CS	Responsive Maintenance - Property	£52,700	<i>Reoccurring annual saving based on NSR (-20%) to (-22%).</i>
CS	Review of ITR	£50,000	<i>Contract management/elimination of increased costs.</i>
CS	Servicing of Electrical Equipment & Plant	£50,000	<i>Based on inflationary increase from 2010 to 2014 (not applied) and the 2014 procurement exercise.</i>

HAS	Domestic Abuse, Refuge, Making Safe and Children's Therapeutic Services	£40,152	<i>Costs are within the identified budget estimate with overall financial saving for Refuge and Making Safe Services as £40,152 per annum, equating to a total life contract saving of £200,760. This is 5.2% under the budget estimate.</i>
CS	Pensions Actuarial services	£40,000	<i>Initial estimate £110k per year up to 31 December 2020. Total cost expected at £715k. Revised estimate was £70k per year. £40k pa reduction.</i>
CYPS	Food Contracts	£37,500	<i>Rebate calculation based on a minimum on 1.5% with each supplier.</i>
CYPS	CAF training	£30,880	<i>Reduced the number of training courses over the contract term. Previously £24k p.a. reduced to £16,280 p.a. over 4 years.</i>
BES	Catterick Great Bridge (5) maintenance & strengthening works	£27,617	<i>Quarters 1&2 costs may increase due to the nature of the works.</i>
CYPS	Parent Pay	£22,978	<i>Contract duration November 2014 to March 2016. This is a 17 month contract.</i>
CS	Water Cooler Procurement	£16,894	<i>Small savings through lower contract prices. Majority of savings through demand management.</i>
CS	Employee Benefits	£16,690	<i>This is based on Lot 1 (discount platform) with a reduction from £1.21 to 95p per employee - a 22% reduction and Lot 2 (childcare vouchers) reduction for admin fee from 1.3% to 0.2%. Based on January 2014 contract values at £89.5k which equates to an 85% reduction.</i>
CS	Furniture from Office	£12,869	<i>Calculated saving from previous supplier on basket of items bought by the Council equals 10.71%. Spend from June 2014 November 2014 £60k. Saving calculated at 10.71% = £6,426 over 6 months.</i>
CS	Pensions Actuarial services	£10,000	<i>Contracted pricing at c£60k per year with a total cost of £350k generating a saving of £10k compared with budget estimate</i>
CS	NHS Complaints Advocacy	£9,991	<i>Demand management on non direct advocacy activity and making additional internal efficiency adjustments to the current service giving £9.9k reduction in the tendered budget to £132k for 2015/16. This applies from April 2015 to March 2016. There is a further one year extension available up to March 2017.</i>
CYPS	Child Sexual Exploitation project	£9,600	<i>Budget of £40k identified. Through direct negotiation (after no quotation responses) achieved contract price of £30,400.</i>
CS	Pensions Administration System	£8,489	<i>Re-cut renewal figure by starting new contract in January rather than October. Agreed no indexation at year 4 of contract saving £3,189. Decreased contractual liability by £83k due to capped 9% indexation (exc. RPI) in any 3 year period from a proposed 5% per year.</i>

CS	Young Persons Case Management Info System	£7,875	<i>Negotiated renewal of further year provision. £2,000 reduction in support and maintenance; £1,250 reduction in upgrade cost; £1,125 reduction in migration services due to not having a training environment; £3,500 reduction in exit costs due to not having unlimited licenses.</i>
CYPS	After Adoption Services	£7,000	<i>Contract put in place for 5 years, commencing August 2014. Previous cost £50k per year. Tendered price £43k per year. Saving is compared to previous price.</i>
CS	Citizen Panel	£6,865	<i>Compared with previous prices.</i>
CS	Corporate Travel Contract	£5,536	<i>Compared with previous prices.</i>
CS	NYCC IT Health Check	£4,715	<i>Saving calculated from accepted quotation in the previous year.</i>
CYPS	Young Carers*	£4,646	<i>Saving compared to previous budget. Prices have been held for the initial 3 years of the contract, therefore saving relates only to the initial term. The contracts started July 2014, therefore the saving will be realised during 2014/15. The saving will contribute the CYPS MTFS.</i>
CS	Microsoft transition phase 2	£3,000	<i>Specification revision resulting in lower costs/prices.</i>
CS	HCS Mechanical Services	£3,000	<i>Contract Management.</i>
CS	One off Telephone Purchase	£2,550	<i>Savings created due to lower unit cost achieved from previous purchase</i>
CYPS	Advocacy Services	£2,000	<i>Contract due to commence October 2014. 10 year contract, subject to satisfactory performance. Previous spend £70k per year and contracted price £68k per year. Total saving of £20k over full contract term compared to previous cost.</i>
CS	Agency Services	£1,741	<i>Compared with previous prices</i>
CS	Survey/Consultation system	£1,005	<i>Compared with previous prices</i>
CS	Photography	£1,000	<i>Compared with previous prices</i>
HAS	Medicines Management Support	£400	<i>Budget saving</i>
Total		£3,759,376	

Corporate Procurement Strategy 2014 - 2020

